

Safety Manager JOB DESCRIPTION

Job Title: Safety Manager

Company: Western Green

Position

Summary: Responsible for developing and leading plant safety management systems to ensure the safety of all employees, visitors, vendors, and product at all locations. Develop a safety culture that ensures plan compliance is met for all regulatory agencies at the Federal, State and Local levels. Conduct investigations of all accidents and incidents.

Key Duties and Responsibilities:

- Ensure site-wide compliance for all employment-related laws and regulations, to include OSHA and Workers' Compensation Reporting requirements. Maintains up-to-date legal compliance postings.
- Maintain and revise safety procedures to remain in compliance with company and government standards.
- Facilitate and/or provide training and safety programs to the workforce across all business units. Ensure that procedures are consistent across all business units. Travel to all locations to monitor and audit the program to make sure compliance with Company's policies.
- Implement, improve, and maintain the plants safety culture to lead to an Accident-Free workplace.
- Support operations leadership to assist with planning, leading and participating in plant safety meetings.
- Develop and ensure safe equipment operating procedures exist for all equipment and tasks.
- Collaborate with Managers/Supervisors to develop process improvements and tools to identify the root cause of employee injuries.
- Monitor and provide guidance regarding the investigation of reported injuries to analyze the root cause.
- Conduct safety audits at all locations.
- Serve as the primary point of contact for safety questions and issues that may arise.
- Maintain summary data and information on measurable key safety performance indicators.
- Participate in management of the workers compensation program including working with claims adjusters, loss control consultants, and managers/supervisors to reduce incidents, reduce loss time, and eliminate fraudulent claims.
- Responsible for preparing all of the documentation required for the external audits performed by the insurance company in relation to safety and workers compensation.
- Responsible for reporting any accidents to the workers compensation insurance provider and responsible for monitoring and working with the insurance provider to close the claims as timely as possible.
- Attend external safety programs as required by our captive insurance provider.
- Responsible for preparing and providing safety metrics to management and working with the Plant Manager of each business unit to enforce safety measures.
- Perform other related duties as required and assigned.

Education/Qualifications:

- A degree in Occupational Safety or comparable experience is required. 3+ Years of site safety management experience in a manufacturing industry.
- Excellent verbal and written communication skills – the individual must speak clearly and persuasively in positive or negative situations, demonstrate group presentation skills and communicate with tact and diplomacy.
- Excellent organizational skills – the individual must have the ability to meet deadlines, accomplish work in order of priority; professionally maintain composure and effectiveness under pressure and changing conditions.
- Excellent interpersonal skills – the individual must have the ability to resolve conflict and maintain constructive working relationships with people at all levels of the organization.
- Must display excellent leadership skills – the individual should inspire and motivate others to perform well.
- Judgement – the individual displays willingness to make decisions, exhibits sound and accurate judgement and makes timely decision.
- Computer proficiency using Microsoft Office (Word, Excel and PowerPoint).

Salary:

This position is located in Poseyville, Indiana. Travel will be required to Company's other locations and insurance compliance meetings. Pay is commensurate with skill set and experience. Western Green is an Equal Opportunity Employer offering competitive compensation and an excellent benefits package that includes medical, dental, vision and a 401(k) Plan. Western Green promotes and maintains a drug free workplace.

To Apply:

Email resume to jobs@westernexcelsior.com

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.